



CALL FOR WORKSHOP PROPOSALS

ETFA 2024

29th IEEE Conference on Emerging Technologies and Factory Automation Italy,
September 10th – 13th, 2024

Web site: <https://2024.ieee-etfa.org/>

Submission deadline: March 1st, 2024

The IEEE ETFA 2024 Program Committee is soliciting Workshop proposals focused on innovative research and breakthroughs in the technological sciences within the technical scope of the IEEE ETFA 2024 Conference.

Two types of workshop proposals are solicited:

- Workshops based on solicited research papers.
- Workshops based on invited presentations.

Kindly forward your proposals to the Workshop Chairs: Antoni Grau (antoni.grau@upc.edu) and Marina Indri (marina.indri@polito.it)

The Workshops are scheduled for September 10th, 2024.

General structure of a Workshop proposal

A proposal should be structured as follows:

- Title.
- Format of the Workshop.
- Names, affiliation, and contact addresses of all organizers.
- For each organizer, a brief bio sketch (around 500 words) accompanied by a list of their publications relevant to the workshop's subject matter(s).

- Reasons that make the organizers' proposal relevant and interesting to the attendees of the ETFA 2024 Conference.
- Summary of the topic(s) covered in the workshop – no less than 500 words.
- Duration of the Workshop.

Besides the aforementioned information, depending on the chosen format a proposal should also specify:

- For WORKSHOP BASED ON SOLICITED RESEARCH PAPERS:
 - o The list of workshop Technical Program Committee members should be included in the proposal.
- For WORKSHOPS BASED ON INVITED PRESENTATIONS
 - o Outline of the Workshop, including a list of presentation titles in their expected order, speaker names and affiliations.

Specific conditions related to each of the two possible formats are specified below.

General rules for a Workshop

- *Duration of a Workshop*
 - o Proposals are accepted both for half day and full day Workshops.
- *Copyright Clearance*
 - o Presenters and organizers are responsible for obtaining copyright clearance from the appropriate bodies if their presentation materials are subject to copyright laws.
- *Expenses*
 - o All organizers and speakers are expected to cover their travel expenses.

Specific conditions for WORKSHOPS BASED ON SOLICITED RESEARCH PAPERS

The organizers are responsible for the composition of the Technical Program Committee for the workshop. The committee will be in charge of the paper review process. The organizers will serve as the chairs of the Technical Program Committee. A minimum of three review reports are necessary for an acceptance or rejection decision.

Submissions

Presenters should submit their research papers through the provided submission system. These papers must report significant and innovative research and development results that will have a long-term impact on the field of research, with the potential for implementation.

The final manuscripts must comply with the formatting requirements for ETFA 2024, with a page limit of 8 pages, and a presentation slot of 30 minutes maximum.

Organizers are encouraged to submit their proposals in a timely manner to allow for a sufficient time for soliciting submissions.

Papers accepted for the workshop will be made available through IEEE Xplore.

Registration

All attendees and presenting authors must pay a specific workshop registration fee. Only one presentation is allowed per workshop registration fee. Please note that registering for the Workshop does not entitle the attendee to attend the Conference. Conversely, registration to the conference will entitle for the participation to the Workshop Day.

Specific conditions for WORKSHOPS BASED ON INVITED PRESENTATIONS

For each speaker, it is necessary to include information about their affiliation and brief biographical sketches (approximately 500 words). For speakers from academia, a list of relevant publications, in the subject area of the workshop, is also required. Such a requirement does not apply to speakers from industry.

Organizers are responsible for ensuring that all presentation slides are made available by the deadline for submitting the final paper (currently July 1st, 2024).

The collected slides will be distributed to attendees of the workshop.

Registration

Registration fees are waived for workshop organizers and presenters. However, please note that the payment of conference registration is required for organizers and speakers who intend to attend the main conference events.

Final Disclaimer

The ETFA 2024 Conference Organizers reserve the right to cancel a workshop from the final schedule, or to adjust it in case it does not reflect the proposal or does not comply with the aforementioned rules.